

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

**November 6, 2013
3:00 P.M.**

Committee Members Present: Pam Horak, Linda Beard, Debbie Mahaffee,
Ann Pascoe

Committee Members Absent: None

CSB Staff: Cora Swett

Regional Human Rights Advocate – Absent

LHRC Affiliates Present:

ARC Greater Prince William-INSIGHT – Greg Coffman, Christina Nicol,
Bright Fleku

REM Virginia – Gerald Desrosiers, Holly Jarrett

Community Concepts, LLC – Megary Brooks, Donalda Jones

Supportive Adult Services of Virginia, LLC – Antoinette (Sam) Jones

Adesis Foundation of Virginia. – Adelaide Dalphoncio

Volunteers of America – Carrie Cortez

Community Residences – Julie Allen, Sandra Kelly

Therapeutic Interventions. – James Jenkins

PWCCSB – Charlene Kelly

Behavior Consultants:

Alternative Path Training School – Gerri Barbato

Sandra Kelly – Community Residences, Inc.

Licensing Specialist – Stephanie Terrell

The regular scheduled meeting of the Prince William Local Human Rights
Committee was convened on November 6, 2013 at 3:00 p.m. in the Conference
Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

APPROVAL OF MINUTES

RESOLUTION 11-06-01

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of November 6, 2013; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the amended minutes of the November 6, 2013 meeting.

Vote:

Ayes--Mahaffee, Horak, Beard, Pascoe

Nays—None

Abstained From Vote - None

Absent During Vote—None

Absent From Meeting—None

**ACCEPT AFFILIATION OF REM VIRGINIA WITH THE PRINCE
WILLIAM LOCAL HUMAN RIGHTS COMMITTEE**

RESOLUTION 11-06-02

MOTION: Pascoe

SECOND: Mahaffee

WHEREAS, in order to be licensed and/or receive funding from the Virginia Department of Behavioral Health and Developmental Services, agencies must affiliate with a Local Human Rights Committee; and

WHEREAS, the Human Rights policies and procedures for REM Virginia has been received by the Office of Human Rights; and

WHEREAS, REM Virginia has provided the necessary information to the Prince William Local Human Rights Committee; and

WHEREAS, the Prince William Local Human Rights Committee has reviewed the information;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby accept the affiliation of REM Virginia.

Vote:

Ayes--Beard, Pascoe, Mahaffee, Horak

Nays—None

Abstained From Vote - None

Absent During Vote—None

Absent From Meeting – None

ACCEPT AFFILIATION OF SUPPORTIVE ADULT SERVICES OF VIRGINIA, LLC WITH THE PRINCE WILLIAM LOCAL HUMAN RIGHTS COMMITTEE

RESOLUTION 11-06-03

MOTION: Pascoe

SECOND: Mahaffee

WHEREAS, in order to be licensed and/or receive funding from the Virginia Department of Behavioral Health and Developmental Services, agencies must affiliate with a Local Human Rights Committee; and

WHEREAS, the Human Rights policies and procedures for Supportive Adult Services of Virginia, LLC has been received by the Office of Human Rights; and

WHEREAS, Supportive Adult Services of Virginia, LLC has provided the necessary information to the Prince William Local Human Rights Committee; and

WHEREAS, the Prince William Local Human Rights Committee has reviewed the information;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby accept the affiliation of Supportive Adult Services of Virginia, LLC.

Vote:

Ayes--Beard, Pascoe, Mahaffee, Horak

Nays—None

Abstained From Vote - None

Absent During Vote—None

Absent From Meeting – None

**ACCEPT AFFILIATION OF ADESIS FOUNDATION INC. WITH THE
PRINCE WILLIAM LOCAL HUMAN RIGHTS COMMITTEE**

RESOLUTION 11-06-04

MOTION: Pascoe

SECOND: Mahaffee

WHEREAS, in order to be licensed and/or receive funding from the Virginia Department of Behavioral Health and Developmental Services, agencies must affiliate with a Local Human Rights Committee; and

WHEREAS, the Human Rights policies and procedures for Adesis Foundation, Inc. has been received by the Office of Human Rights; and

WHEREAS, Adesis Foundation, Inc. has provided the necessary information to the Prince William Local Human Rights Committee; and

WHEREAS, the Prince William Local Human Rights Committee has reviewed the information;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby accept the affiliation of Adesis Foundation, Inc.

Vote:

Ayes--Beard, Pascoe, Mahaffee, Horak

Nays—None

Abstained From Vote - None

Absent During Vote—None

Absent From Meeting – None

AUTHORIZED CLOSED SESSION

RESOLUTION 11-06-05

MOTION: Mahaffee

SECOND: Beard

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Nays—None

Absent During Vote—None

Absent From Meeting—None

CERTIFICATION OF CLOSED SESSION

RESOLUTION 11-06-06

MOTION: Mahaffee

SECOND: Beard

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Nays—None

Absent During Vote—None

Absent From Meeting—None

RESTRICTIVE BEHAVIOR PLAN REVIEWS:

Reviewed Update from October 2, 2013 meeting for D.F. and T.M.

**APPROVED THE USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR
KIMBERLY S.**

RESOLUTION 11-06-07

MOTION: Pascoe

SECOND: Beard

WHEREAS, the Restrictive Behavior Plan for Kimberly S. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Plan for Kimberly S. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Kimberly S.

FURTHER, BE IT RESOLVED that the changes recommended by the LHRC will be incorporated to the extent possible.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --None

**APPROVED THE USE OF RESTRICTIVE BEHAVIOR PLAN FOR
DEANA F.**

RESOLUTION 11-06-08

MOTION: Pascoe

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Deana F. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Deana F. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Deana F. with changes as suggested.

FURTHER, BE IT RESOLVED that the changes recommended by the LHRC will be incorporated to the extent possible.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --None

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR AMIR H.**

RESOLUTION 11-06-09

MOTION: Pascoe

SECOND: Beard

WHEREAS, the Restrictive Behavior Plan for Amir H. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Amir H. has been presented to the Prince William Local Human Rights Committee for approval; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Amir H.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Beard

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—None

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR DAVID H.**

RESOLUTION 11-06-10

MOTION: Pascoe

SECOND: Beard

WHEREAS, the Restrictive Behavior Plan for David H. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for David H. has been presented to the Prince William Local Human Rights Committee for approval; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for David H.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—None

Because there was no one to present or ask questions for the Restrictive Behavior Plan for Justin W., the plan will be placed on the December 4, 2013 agenda for further review.

**APPROVED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR
ASHLEY C.**

RESOLUTION 11-06-11

MOTION: Pascoe

SECOND: Beard

WHEREAS, the new Restrictive Behavior Plan for Ashley C. has not been presented to the Behavior Management Committee for review; and

WHEREAS, the Restrictive Behavior Plan for Ashley C. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Ashley C.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—None

**APPROVAL OF MEETING DATES OF THE PRINCE WILLIAM
COUNTY LOCAL HUMAN RIGHTS COMMITTEE FOR CALENDAR
YEAR 2014**

RESOLUTION 11-06-12

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Prince William County Local Human Rights Committee has established the first Wednesday of every month as the day that they will meet; and

WHEREAS, space has been reserved at the Prince William Club to accommodate this meeting; and

WHEREAS, the Committee has established 3:00 p.m. as the time the Committee will convene their meeting; and

WHEREAS, the Prince William County Local Human Rights Committee desires to establish a calendar of meeting for the 2014 calendar year;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the meeting dates for calendar year 2014, as appended.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—None

ANNUAL PROGRAM REVIEW

ESTELLE/JIREH PLACE

Staff from Estelle/Jireh Place did not show to present their 2012 Annual or the 3 quarterly reports. They will be placed on the December 4, 2013 agenda.

THERAPEUTIC INTERVENTIONS, LLC

James Jenkins was present to present Therapeutic Interventions' annual report for 2012 and the 3 quarterly reports for 2013.

PROVIDENTIAL ARC, LLC

Staff from Providential Arc, LLC did not show to present their 2012 Annual Report or the 3 quarterly reports for 2013. They will be placed on the December 3 agenda for presenting their reports.

HUMAN RIGHTS ADVOCATE REPORT

There was no report from the Human Rights office due to the fact that Kevin Paluszka was absent from the meeting due to a death in the family.

PROGRAM VISITS TO AFFILIATE PROGRAMS

The Committee will take off the month of December for visits to programs that are provided by the affiliates

OTHER BUSINESS:

Plans for the Christmas celebration were discussed and finalized.

ADJOURNMENT

RESOLUTION 11-06-13

MOTION: Beard

SECOND: Mahaffee

There being no further business to discuss, the November 6, 2013 meeting of the Local Human Rights Committee was adjourned at 6:00 p.m.

Vote:

Ayes—Beard, Mahaffee, Horak, Pascoe

Nays—None

Absent During Vote—Vote

Absent From Meeting – None
